

## **LAW ENFORCEMENT**

### **PROCESS AMENDMENT EFFECTIVE 2/14/2022**

#### **EMERGENCY NIGHT/WEEKEND/HOLIDAY WARRANTS – SUPERIOR COURT ONLY**

1. We will no longer be using the answering service for warrants. There have been a number of issues that have come up, so we have developed new procedures.
2. Law Enforcement will still call the Emergency Night/Weekend/Holiday Warrant phone number (603) 225-4451. Once Law Enforcement calls the phone number, the call will be forwarded to both on-call judges' cell phones at the same time. The call will be answered by an on-call judge.
3. **Please have your warrant ready to upload before you make the call.**
4. The judge who answers the call first will handle the warrant. Similar to our previous answering service, Law Enforcement will still provide their contact information (cell phone number, email address, warrant information, etc.).
5. If neither judge answers the call, the call will go to the first available voicemail inbox.
6. If Law Enforcement does not receive a call back after leaving a voicemail within 15 minutes, Law Enforcement is instructed to call the Emergency Night/Weekend Holiday Warrant phone number again. This will occur until Law Enforcement is in contact with a judge.
7. Once you get in contact with a judge, then the process will proceed with you receiving an upload link from the judge.